



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NEW JERSEY 08625-0340

CHRIS CHRISTIE  
*Governor*  
*Commander-in-Chief*

★  
MICHAEL L. CUNNIFF  
*Brigadier General*  
*The Adjutant General*

**STATE EMPLOYEE  
VACANCY ANNOUNCEMENT NO. V1-17**

**OPENING DATE:** 3 January 2017      **CLOSING DATE:** 23 January 2017  
(To be considered, applications must be received or post-marked by the closing date.)

**POSITION:** Repairer, O11  
(\$32,806.32 - Starting Salary for New Hire)  
(\$32,806.32 - \$45,780.72 Promotional Procedures for Current State Employees)  
**NOTE: HIRE WILL BE PENDING APPROVAL OF EXEMPTION PROCESS**

**DUTY STATION:** NJ Department of Military and Veterans Affairs  
Construction and Facilities Management Office – Cape May Armory **OR** Atlantic City Armory

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**AREA OF CONSIDERATION:** Application will be accepted from all interested New Jersey Department of Military and Veterans Affairs employees and outside applicants who meet the requirements listed below. Selection will be made from among the best qualified.

**SELECTING OFFICIAL:** Recommendation by the Constructions and Facilities Management Officer through the Deputy Adjutant General, to Director Human Resources Division.

**DESCRIPTION OF POSITION:** Under the direction of a foreman or other supervisor, assists and/or independently performs the basic maintenance, construction, repairs, or mechanical adjustment work involved in varied types of buildings, building facilities and grounds; does related work as required.

Low Pressure Boiler Operators License, issued by the Bureau of Mechanical Inspection, Department of Labor, a plus.

**BASIC QUALIFICATIONS REQUIRED:**

**EXPERIENCE:** One (1) year of experience in work involving the inspection, repair and general maintenance of household, office and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.

**LICENSE:** Appointees must possess a valid driver's license issued by the New Jersey Division of Motor Vehicles.

**CDL -** Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicles being operated.

**NOTE:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

**RESIDENCY LAW:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the State of NJ on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

### **HOW TO APPLY:**

**FOR APPOINTMENT CONSIDERATION:** Applicants who desire consideration must complete an "Application for Employment" and submit a cover letter, resume of experience and copy of all license/certifications. Completed form must be forwarded by the closing date either electronically to [CareersCentral@njdmava.state.nj.us](mailto:CareersCentral@njdmava.state.nj.us) or by FAX to 609-530-7192 or mail to NJDMAVA (ATTN: HRD-PMRS), PO Box 340, Trenton, NJ 08625-0340. Forms may be obtained from our web site at <http://www.nj.gov/military/personnel/forms/DPF-663-032515-editable-v1.pdf>, the Human Resources Division or call (609) 530-7038. **PLEASE INDICATE ON YOUR APPLICATION WHICH FACILITY YOU ARE INTERESTED IN APPLYING FOR.**

**EQUAL EMPLOYMENT OPPORTUNITY:** Selection will be made without consideration of race, religion, sex, affectional or sexual orientation, marital status, national origin, age, lawful political or other affiliations, membership or non-membership in an employee organization, physical disability which does not prevent normal performance of duties, or other non-merit factors. In compliance with the provisions of the Americans with Disabilities Act, Public Law 101-336, a Telecommunications Device for the Deaf (TDD) has been installed at HQS NJDMAVA, Human Resources Division. Telephone number for the hearing impaired is 609-530-6966.

**DISTRIBUTION:** A, A1, A2, D, E, S  
Cemetery  
Veterans Haven North and Veterans Haven South  
VSO's  
Youth Challenge Academy